ECVET and Mobility: Checklist

This factsheet provides a useful checklist for those organisations looking to apply ECVET principles (and technical components) to a mobility programme.

BEFORE MOBILITY:

Have you:
- established a Memorandum of Understanding (MoU)?
- identified (units of) Learning Outcomes?
- discussed assessment, including who does this?
- agreed how to document learner achievement?
- produced a Learning Agreement (LA) for each participant?

DURING MOBILITY:

Have you and/or your partners:
- agreed on the provision of appropriate learning activities?
- agreed on assessment mechanisms, tools, timing and actors?
- agreed on tools for documenting learning achievement?
- agreed on plans for the use and issuing of a personal transcript?

AFTER MOBILITY:

Have you and/or your partners:
- considered how to validate learning outcomes?
- agreed on mechanisms and processes for recognising learning?
- considered plans for evaluation of your mobility programme?

POINTS TO NOTE

The European Commission has developed templates for the Memorandum of Understanding (MoU) and Learning Agreement (LA).

It is possible to implement ECVET gradually, starting with one phase or activity and progressing to full implementation.

It can be useful to develop a checklist similar to this in which roles and responsibilities are allocated.

This checklist can also be used as a tool for review, noting successes and achievements as well as any challenges encountered.